

# TONGANI TEA COMPANY LIMITED

CIN : L01132WB1893PLC000742

10<sup>th</sup> August, 2024

The Secretary  
The Calcutta Stock Exchange Ltd.  
7, Lyons Range,  
KOLKATA – 700 001.

**Sub : Summary of the proceedings of 131<sup>st</sup> Annual General Meeting of the Company**

Respected Sir/Madam,

In terms of Regulation 30 of SEBI (Listing Obligations and Disclosure Requirements), Regulations, 2015, we are submitting herewith certified copy of summary of the proceedings of 131<sup>st</sup> Annual General Meeting of the Company held on Friday, the 9<sup>th</sup> August, 2024 at 3:00 P.M. (IST) through Video Conferencing (“VC”) or Other Audio Visual Means (“OAVM”) facility in compliance with the provisions of Companies Act, 2013 (‘the Act’), and SEBI (Listing Obligation and Disclosure Requirements) Regulations 2015.

Kindly take the same on record.

Thanking you,

Yours faithfully,  
For TONGANI TEA COMPANY LIMITED

MANOJ KUMAR DAGA  
Director  
DIN : 00123386

Encl: As above.

# TONGANI TEA COMPANY LIMITED

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## Summary of the proceedings of the 131<sup>st</sup> Annual General Meeting

The 131<sup>st</sup> Annual General Meeting (AGM) of the members of Tongani Tea Company Limited ("the Company") was held at 3:00 P.M. on Friday, the 9<sup>th</sup> August, 2024 through Video Conferencing / Other Audio Visual Means ("VC/OAVM") facility. The AGM was streamed live through CISCO Webex Video Conferencing. Mr. Manoj Kumar Daga, Director & Chairman of the Company, chaired the meeting. The requisite quorum being present, the Chairman called the meeting to order.

The Chairman informed that the Meeting was held through VC/OAVM in compliance with the circulars issued by the Ministry of Corporate Affairs, Government of India and Securities and Exchange Board of India.

The Meeting was attended by Mr. Manoj Kumar Daga, Director as Chairman, Mr. Ashok Vardhan Bagree, Independent Director and Chairman of Audit Committee and Chairman of Nomination & Remuneration Committee and Member of Stakeholders Relationship Committee, Mrs. Sumana Raychaudhuri, Non-Executive Director and Member of Audit Committee, Mr. Arindam Roychowdhury, Company Secretary, Mr. Ajay Kumar Agarwal of Agarwal A & Associates, Secretarial Auditor and Scrutinizer and CA Lovkush Lilha, Partner of Lilha & Associates, Statutory Auditor.

Mr. Arindam Roychowdhury, Company Secretary of the Company briefed about the guidelines to be followed during the Meeting for shareholders and registered speakers. He informed that the Company had provided the members the facility to cast their vote electronically, on all resolutions set forth in the notice. Members who were present at the AGM and had not cast their vote electronically were provided an opportunity to cast their vote through e-voting during the 131<sup>st</sup> AGM.

With the consent of the members present, the Notice convening the meeting, as well as the Financial Statements, Auditors' Report and Directors' Report, having been circulated to the members and also laid before the meeting were taken as read. Further, it was stated that the reports from the Statutory Auditor and the Secretarial Auditor did not contain any qualifications, reservation or adverse remarks and was therefore, taken as read with the consent of the members present.

The following items of business, as per the notice of AGM dated 24<sup>th</sup> May, 2024 were transacted at the meeting –

### Ordinary Business : Ordinary Resolution

- 1) Adoption of Audited Financial Statements of the Company for the Year ended 31<sup>st</sup> March, 2024 together with the Report of the Board of Directors and Auditors thereon.

### Ordinary Business : Ordinary Resolution

- 2) Re-appointment of Mr. Manoj Kumar Daga (DIN:00123386), who retires by rotation, and being eligible, offers himself for re-appointment as a Director.



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## Special Business : Special Resolution

- 3) Appointment of Mr. Ranjan Kumar Jhalaria (holding DIN: 05353976), as an Independent Director of the Company, not liable to retire by rotation, for a 1<sup>st</sup> term of five consecutive years commencing from the conclusion of the Annual General Meeting for the Financial Year ended 31<sup>st</sup> March, 2024 till the Annual General Meeting for the Financial Year ended 31<sup>st</sup> March, 2029.

## Special Business : Special Resolution

- 4) Appointment of Mrs. Swati Agarwal (holding DIN: 06804522), as an Independent Director of the Company, not liable to retire by rotation, for a 1<sup>st</sup> term of five consecutive years commencing from the conclusion of the Annual General Meeting for the Financial Year ended 31<sup>st</sup> March, 2024 till the Annual General Meeting for the Financial Year ended 31<sup>st</sup> March, 2029.

## Special Business : Ordinary Resolution

- 5) To ratify and approve Related Party Transactions undertaken during the ordinary course of business of the Company for the Financial Year 2023-24.

## Special Business : Ordinary Resolution

- 6) Prior Approval for Related Party Transactions repetitive in nature and in the ordinary course of business of the Company for the Financial Year 2024-25.

The Chairman invited the Shareholders who were attending the Meeting through VC/OAVM, to put forward their queries / feedback, if any, on the Reports and Financial Statements of the Company for the financial year ended 31<sup>st</sup> March, 2024 and/or on the Agenda Items as contained in the Notice. There were no queries raised by the shareholders.

The results of the voting shall be intimated as and when the Scrutinizer's Report is available.

The Meeting concluded at 03:16 P.M. with a vote of thanks to the Chair. The e-voting facility was active for 15 minutes on conclusion of the meeting to enable the members to cast their votes.

