TONGANI TEA COMPANY LIMITED

CIN: L01132WB1893PLC000742

16th October, 2023

The Secretary
The Calcutta Stock Exchange Ltd.
7, Lyons Range,
KOLKATA – 700 001.

Re: Reconciliation of Share Capital Audit

Dear Sir,

In terms of Regulation 76 of Securities and Exchange Board of India (Depositories and Participants) Regulations, 2018, we are submitting herewith a Reconciliation of Share Capital Audit Report undertaken by a qualified Company Secretary for the purposes of reconciliation of the total admitted capital with both the depositories and the total issued and listed capital for the quarter ended 30th September, 2023, for your record.

Thanking you,

Yours faithfully, For TONGANI TEA COMPANY LIMITED

MANOJ KUMAR DAGA Director DIN: 00123386

Encl.: As above.

15-B, HEMANTA BASU SARANI, 3rd FLOOR, KOLKATA - 700 001 INDIA PHONE : 2248-7685,2210-0540 FAX : 91-33-2210 0541 E-mail : <u>info@tonganitea.com</u> Website : www.tonganitea.com



Agarwal A & Associates

Company Secretaries

To The Board of Directors Tongani Tea Company Limited

15B, Hemanta Basu Sarani, 3rd Floor, Kolkata - 700 001.

"RECONCILIATION OF SHARE CAPITAL AUDIT" [Regulation 76 of SEBI (Depositories and participants Regulations, 2018)

1. For Quarter Ended	30th September, 2023	
2. ISIN	INE874G01017	
3. Face Value:	Rs.10/-(Rupees Ten Only) per share	
4. Name of the Company	Tongani Tea Company Limited (L01132WB1893PLC000742)	
5. Registered Office Address	15-B, Hemanta Basu Sarani, 3 rd Floor, Kolkata-700001, West Bengal, India	
6. Correspondence Address	15-B, Hemanta Basu Sarani, 3 rd Floor, Kolkata-700001, West Bengal, India	
7. Telephone & Fax Nos.	Phone: 033 22487685; Fax: 033 2210 0541	
8. E-mail Address	info@tonganitea.com	
 Names of the stock exchanges Where the company's securities are listed 	The Calcutta Stock Exchange Limited ("CSE")	
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10. Issued Capital	Number of shares % of Total Cap. Issue	
	1, 85,775 100%	

 Listed Capital (Exchange – wise) (As per company's record at CSE Limited) 	1, 85,775	100%
12. Held in dematerialized form in CDSL	5,412	2.91%
13. Held in dematerialized form in NSDL	172525	92.87%
14. Physical	7,838	4.22%
15. Total No. of shares (12+13+14)	1, 85,775	100%
16. Reasons for difference if any, between (10&11),(10&15),(11&15):	NIL	

17. Certifying the details of changes in share capital during the quarter under consideration as per Table below:

Particulars*	No. of shares	Applied/Not Applied for listing	Listed on stock Exchanges (specify names)	whether intimated to CDSL	Whether Intimated to NSDL	In-prin. approval pending for stock exchange (specify names)
N.A.	NIL	N.A	N.A	N.A	N.A	NIL

^{*}Rights, Bonus, Preferential Issue, ESOPs. Amalgamation, Conversion, Buyback, Capital Reduction Forfeiture,

Any other (to specify)

18. Register of Members is updated (yes/No) if not, updated-up to which date

Yes

19. Reference of previous quarter with regards to excess Dematerialized shares, if any,

No

20. Has the company resolved the matter mentioned in point No.19 above in the current quarter? If not, reason why?

N.A.

21. Mentioned the total no. of requests, if any, confirmed after 21 days and the total no. of requests pending beyond 21 days with the reasons for delay:

Total No. of	No. of	No. of shares	Reasons for
demat requests	requests		delay
Confirmed after	Nil	Nil	N.A.
21 Days			

Pending for	Nil	Nil	N.A.
more than 21			
days			

22. Name, Telephone & Fax No of Compliance Officer of the Company

ARINDAM ROYCHOWDHURY, Company Secretary, 15B, Hemanta Basu Sarani, 3rd Floor,

Kolkata – 700 001, West Bengal

Tel: 033 2248 7685 Fax: 033 2210 0541 ACS- A37602

23. Name, Address, Tel & Fax No. Registration no. of the Auditor

Agarwal A & Associates Company Secretaries, Plot No. IID/31/1, Street No. 1111, PS Qube, Unit No. 1015A, 10th Floor, Beside City Center 2, Kolkata- 700161 Ph No. - 91 9883362775(P), Email ID- cs.aaa.2014@gmail.com FCS: F7604, CP: 13493 ICSI Peer Review Cert No. 1592/2021

CSI Peer Review Cert No. 13

24. Appointment of common agency for shares registers Work, if yes (name & address)

Niche Technologies Private Limited 3A, Auckland Place, 7th Floor, Room No. 7A & 7B, Kolkata-700017

Phone: 91-033-2280-6616/6617/6618

Fax: 2280-6619

25. Any other detail that the auditor may like to provide (e.g. BIFR company, delisting from Stock Exchange Company changed its name etc.)

NA

Place: Kolkata Date: 16/10/2023 For **Agarwal A & Associates**Company Secretaries

AJAY KUMAR AGARWAL



CS Ajay Kumar Agarwal

Proprietor C.P.No.13493 FCS No.F7604 PEER REVIEW NO. 1592/2021

UDIN: F007604E001319684