

# TONGANI TEA COMPANY LIMITED

CIN : L01132WB1893PLC000742

10th July, 2023

The Secretary  
The Calcutta Stock Exchange Ltd.  
7, Lyons Range,  
KOLKATA – 700 001.

Dear Sir,

We are submitting herewith book closure notice in connection with the 130<sup>th</sup> Annual General Meeting of the members of the Company to be held on Saturday, the 5<sup>th</sup> August, 2023 and for declaration of dividend, for the year ended 31<sup>st</sup> March, 2023 through Video Conferencing ("VC") or Other Audio Visual Means ("OAVM").

While on the subject we hereby declare and confirm that all the securities received for transfer prior to the date of this letter have been duly transferred within the prescribed period and despatched to the transferees. The Company also undertakes that the securities pending for transfer and further securities lodged for transfer will be transferred and despatched within the prescribed period from the date of receipt.

Thanking you,

Yours faithfully,  
For TONGANI TEA COMPANY LIMITED

MANOJ KUMAR DAGA  
Director

Encl : As above.

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10th July, 2023

The Secretary  
The Calcutta Stock Exchange Ltd.  
7, Lyons Range,  
KOLKATA – 700 001.

**Sub: Intimation of Book Closure pursuant to Regulation 42 of the Securities & Exchange Board of India(Listing Obligations and Disclosure Requirements) Regulations, 2015**

Dear Sir,

Pursuant to Regulation 42 of the SEBI (Listing Obligations and Disclosure Requirements), 2015, the Register of Member and Share Transfer Books of the Company will remain closed from 30<sup>th</sup> July, 2023 to 5<sup>th</sup> August, 2023 (both days inclusive) for taking record of the Members of the Company for the purpose of 130<sup>th</sup> Annual General Meeting and declaration of dividend for the year ended 31<sup>st</sup> March, 2023 through Video Conferencing (“VC”) or Other Audio Visual Means (“OAVM”).

Symbol	Type of security	Book Closure both days inclusive		Record Date	Purpose
		From	To		
14098	Equity Share	30 <sup>th</sup> July, 2023	5 <sup>th</sup> August, 2023	--	Ensuing 130 <sup>th</sup> Annual General Meeting to be held on Saturday, the 5 <sup>th</sup> August, 2023 and declaration of dividend for the year ended 31 <sup>st</sup> March, 2023

Kindly take the same on your record and display the same on the website of your Stock Exchange.

Thanking you,

Yours faithfully,  
For TONGANI TEA COMPANY LIMITED

MANOJ KUMAR DAGA  
Director

15-B, HEMANTA BASU SARANI, 3<sup>rd</sup> FLOOR, KOLKATA - 700 001 INDIA  
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Website : [www.tonganitea.com](http://www.tonganitea.com)